

# Campus Access Protocol

- Both Huangyang and Mingyue gates are open to enter and exit campus.

Campus Hours: (School Days)	Details
7:00am	Campus is open for HS students only.
7:30am	Campus is open to all students and parents. (PC Café opens).
7:30 - 7:45am	Please wait with your child in the designated area for your division.
7:30 - 10:30am	Parents may access the EC/ES Library even if classes are in session. Please be mindful of on-going learning.
7:45am	EC and ES students are released to go to their classrooms. Parents may accompany students to the door of their classrooms.
10:30am	We ask that parents leave campus by 10:30 a.m., as our common areas will be used for student lunch. Thank you for your understanding.
1:30 - 3:15pm	Parents are welcome back on campus in designated areas, including the EC/ES Library. Please note that many available spaces will be needed for divisional assemblies at this time.
3:15 - 3:45pm	We ask that parents avoid being on campus during the 3:45 p.m. bus dismissal to prevent any disruptions with transportation and keep student movement safe as buses arrive and depart.
3:50 - 4:30pm	Parents are welcome to visit the EC/ES Library to check in and check out books.
3:50 - 5:30pm	Parents may re-enter campus.
Campus Hours: (Weekends)	Details
9:00am - 5:30pm	<p>Campus is open for our Concordia community to use all playgrounds, outdoor basketball courts, soccer pitch and tennis court #2 on Sundays 9:00am to 1:00pm (please note that tennis rackets and tennis balls are not provided). Gyms, classrooms, and school buildings <b>are not open</b> for community usage after school or on the weekends, unless specifically designated for an event or activity.</p> <ul style="list-style-type: none"> <li>All EC/ES/MS students must be supervised by an adult.</li> <li>Please stay within the designated areas for your safety.</li> <li>Concordia-sponsored sports teams and school activities will have priority for the use of sports facilities.</li> <li>Riding devices, including bicycles, skateboards, scooters, in-line skates, and hoverboards, are not allowed on campus.</li> <li>Taking photos or videos of children on campus is not permitted unless it is during a Concordia-sponsored event (e.g., concerts, games, assemblies).</li> </ul>

# Campus Access Protocol



Concordia  
INTERNATIONAL SCHOOL SHANGHAI  
上海协和国际外籍人员子女学校

There are three (3) ways for parents to access campus:

1. School ID cards for parents
  - If you don't have a Concordia ID card, please scan the QR code and complete the form.
2. Facial recognition technology for students & parents
  - Please scan the QR code and start the process by filling out this form.
3. By appointment
  - Parents can access campus with an appointment and approval from their divisional office.



Exceptions:

Grandparents, Ayis, drivers, and other caretakers are welcome to receive a school ID card, though they will not be added to the facial recognition system. To ensure smooth campus access, we ask that everyone wear their ID card at all times while on campus. Please note, access to campus will not be granted without an ID card.

Designated areas for parents:

- Daytime: PC Cafe & PC Commons.
- After school: Playgrounds and outdoor basketball courts.
- Weekends: Playgrounds and outdoor basketball courts.

## CONCORDIA COMMUNITY ACCESS AREA

